

**128th Annual Award Exhibition
WEST AUSTRALIAN SOCIETY OF ARTS**



**Volunteer Roster
2D & 3D Artwork**

It is a condition of entry in the West Australian Society of Arts Annual Awards Exhibition that 2D and 3D artist choose at least one session to assist in running the exhibition. We welcome country artists to volunteer but it is not compulsory.

Please indicate **TWO** slots with 1st and 2nd preference of times and dates.

Some time slots may have more volunteers than required, while others may need more volunteers. As a result, it may only be possible for some to have their preferred time slot.

If you have any health or age-related restrictions, contact Pippin Margaria Email: pippin.margaria@gmail.com

Please note -

If you are unable to attend, please arrange a swap with another WASA member to take your place and inform the WASA Committee of the change, Email: pippin.margaria@gmail.com

If you cannot fulfil your commitment, don't hesitate to contact President Tanya Izzard at tanya@globevista.com

If your preference is to demonstrate instead of exhibition duties, please provide the necessary details below.

WASA will be providing lunch to all the volunteers during the Bump In.

DEMONSTRATOR ROSTER		YOUR NAME & MOBILE NUMBER 1 st or 2 nd Preference	MEDIUM
1.	Fri 17 th May 10.00 am - 12.00 pm		
2.	Fri 17 th May 1.30 pm - 3.30 pm		
3.	Sat 18 th May 10.00 am -12.00 pm		
4.	Sat 18 th May 1.30 am - 3.30 pm		
5.	Sun 19 th May 10.00 am -12.00 pm		
6.	Sun 19 th May 12.00 pm - 2.00 pm		

1. PRE-EXHIBITION DUTIES. DATES & TIMES TBA	YOUR NAME 1 st or 2 nd Preference	MOBILE NUMBER
Assist committee with catalogue & didactics for artwork. South Perth promotion and pamphlet drop for the exhibition. Certificate of Authenticity. Collection from WASA storage. Other exhibition duties to be advised.		

**128th Annual Award Exhibition
WEST AUSTRALIAN SOCIETY OF ARTS**



**Volunteer Roster
2D & 3D Artwork**

2. Thursday 16th May Bump In - 7.00 am - 1.00 pm	YOUR NAME 1 st or 2 nd Preference	MOBILE NUMBER
<p>Panels and lights are to be installed by Barrett's @ 7 am. Installation of plinths. Quality control for artwork frames & hanging systems. 1 x table. 2 x tables for artwork that require attention. Check-in artwork 3 x tables. Construct SP Community Hall stage. Hanging Teams, sorting & hanging artwork. Kitchen duties.</p>		
3. Thursday 16 th May Bump In - 1.00 pm - 5.00 pm	YOUR NAME 1 st or 2 nd Preference	MOBILE NUMBER
<p>Set up front desk duties – Promotional banners and signs out. Front desk duties - sales, certificate of authenticity, catalogues, raffle, & people's choice award. Sales assistants - meet and greet the public. Kitchen duties. Promotional banners at front entry. Continue hanging of artwork & 3D displays ready for judging. Setup of SP Community Centre stage – Awards & Certificates, etc. 2 x tables Kitchen duties, clean up ready for service. Set up 6 x tables for food service and refreshments. Tidy SP Community Hall. Remove all rubbish from SP Community Hall.</p>		
4. Thursday 16 th May Sponsor Night – VIPs only. 6.30 pm - 9.30 pm	YOUR NAME 1 st or 2 nd Preference	MOBILE NUMBER
<p>Promotional banners and signs out. Front desk duties - sales, certificate of authenticity, catalogues, raffle, & people's choice award. Sales assistants - meet and greet the public. Kitchen duties. Sales assistants meet & greet VIP's. Kitchen duties. Service of food and refreshments for guests. Kitchen duties – clean up. Promotional banners in.</p>		

**128th Annual Award Exhibition
WEST AUSTRALIAN SOCIETY OF ARTS**



**Volunteer Roster
2D & 3D Artwork**

5. EXHIBITION OPEN Friday 17th May 9.00 am - 1.00 pm	YOUR NAME 1st or 2nd Preference	MOBILE NUMBER
Promotional banners and signs out. Front desk duties - sales, certificate of authenticity, catalogues, raffle, & people's choice award. Sales assistants - meet and greet the public. Kitchen duties.		
6. EXHIBITION OPEN Friday 17th May 1.00 pm – 4.30 pm	YOUR NAME 1st or 2nd Preference	MOBILE NUMBER
Front desk duties - sales, certificate of authenticity, catalogues, raffle, & people's choice award. Sales assistants meet and greet the public. Kitchen Duties. Tidy CP Community Hall. Remove all rubbish from SP Community Hall.		
7. WASA MEMBERS, OPENING NIGHT FAMILY, FRIENDS & GUESTS. Friday 17th May FRIDAY 6.30 pm - 9.30 pm	YOUR NAME 1st or 2nd Preference	MOBILE NUMBER
Pack up the CP Community Hall stage. Front desk duties - sales, certificate of authenticity, catalogues, raffle, & people's choice award. Sales assistants meet & greet family, friends & guests. Kitchen duties. Service of food and refreshments for guests. Kitchen duties – clean up. Promotional banners & signs in.		
8. Saturday 18th May 9.00 am - 1.00 pm	YOUR NAME 1st or 2nd Preference	MOBILE NUMBER
Promotional banners and signs out. Front desk duties - sales, certificate of authenticity, catalogues, raffle, & people's choice award. Sales assistants meet and greet the public. Kitchen duties.		
9. Saturday 18th May 1.00 pm - 5.00 pm	YOUR NAME 1st or 2nd Preference	MOBILE NUMBER
Front desk duties - sales, certificate of authenticity, catalogues, raffle, & people's choice award. Sales assistants meet and greet the public. Tidy up the exhibition hall. Remove all rubbish from SP Community Hall.		

**128th Annual Award Exhibition
WEST AUSTRALIAN SOCIETY OF ARTS**



**Volunteer Roster
2D & 3D Artwork**

10. Sunday 19 th May 9.00 am - 1.00 pm	YOUR NAME 1 st or 2 nd Preference	MOBILE NUMBER
Promotional banners and signs out. Front desk duties - sales, certificate of authenticity, catalogues, raffle, & people's choice award. Sales assistants meet and greet the public. Kitchen duties.		
11. BUMP OUT Sunday 19 th May 1.00 pm - 6.00 pm	YOUR NAME 1 st or 2 nd Preference	MOBILE NUMBER
END OF EXHIBITION TASKS Promotional banners and signs are packed up. Security for sold artwork. Sold artwork available for pickup at 2 pm – 3 pm. Unsold artwork is available for pickup from 3 pm to 4 pm. Barrett's Panels bump out 3 pm – 6 pm Plinths bump out. Raffle and people's choice distributed. Secure all WASA documents, office equipment & stationery. Pack up tables and chairs. Kitchen duties - clean and close. Remove all rubbish from SP Community Hall. Storage drop-off of banners and signs.		
EXHIBITION CLOSED 6.00 pm		

***The West Australian Society of Arts Committee
would like to express their appreciation to all our
WASA volunteers and demonstrators for their help
and support with the 128th Annual Award Exhibition.***